Welcome to Windows 10
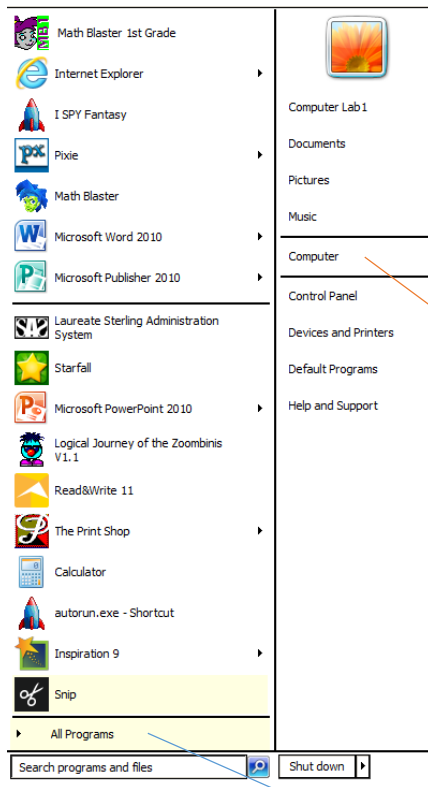
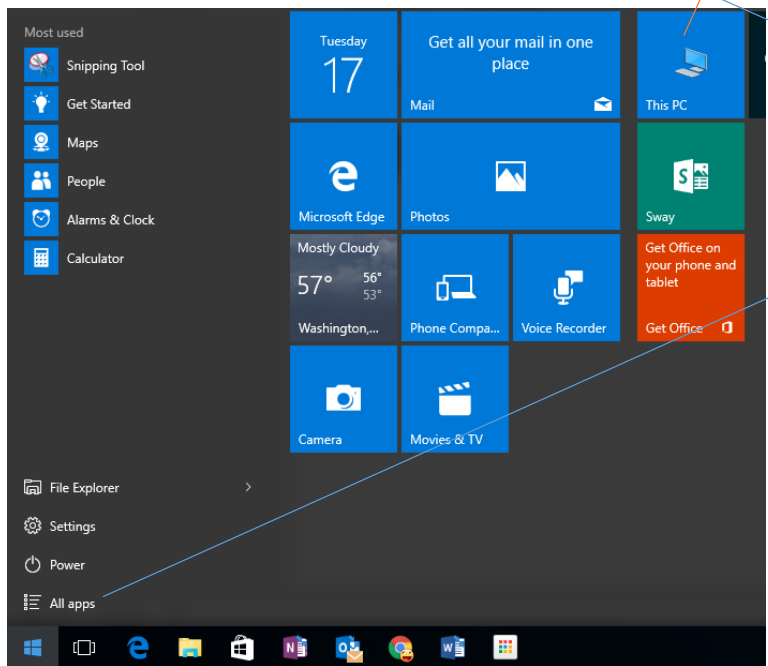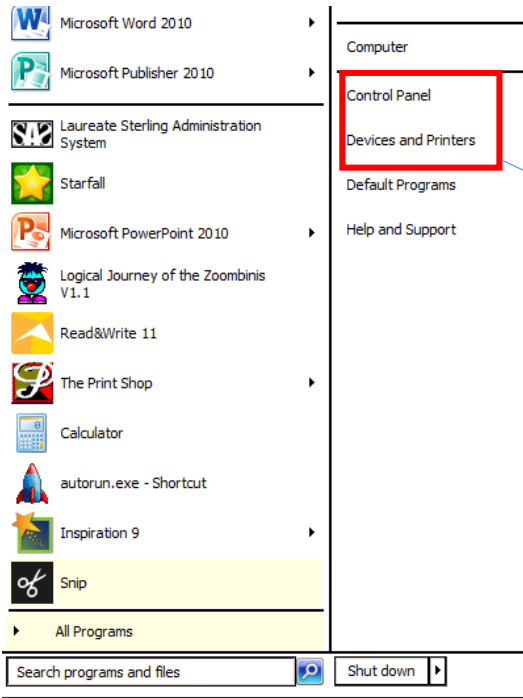**A New Look**

Old Start Menu

Computer is now called **This PC –** You can access the Q-Drive here.

New Start Menu

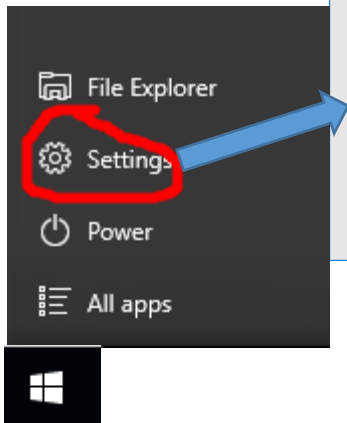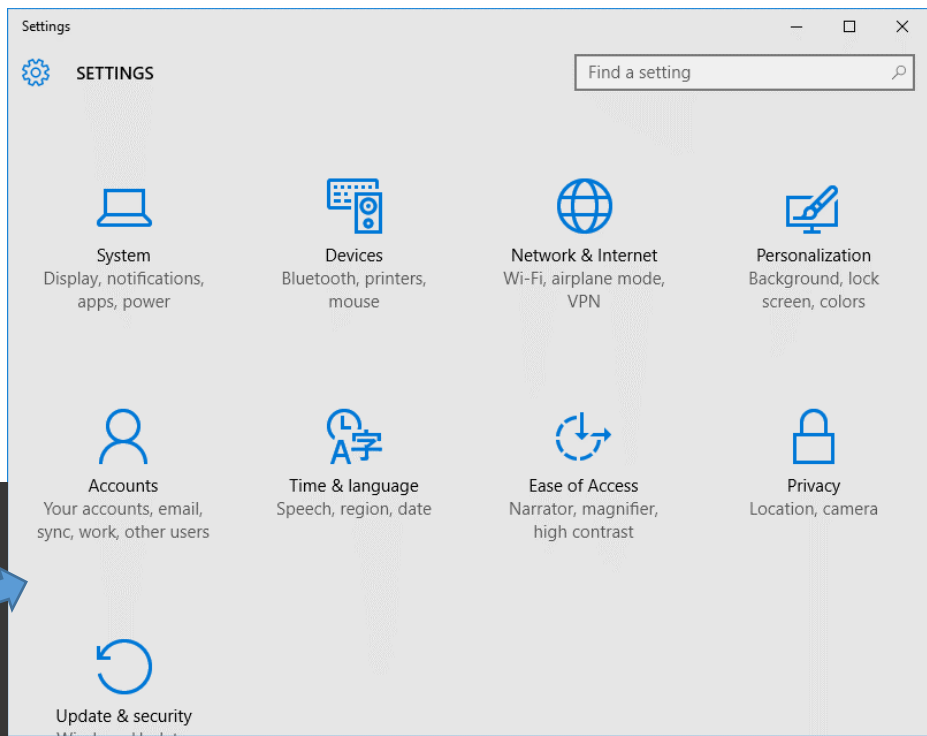

All Programs is now called **All Apps –** You can find all of your computer's programs here, including the Microsoft Suite.

 Start Button

Microsoft Word 2010

Microsoft Publisher 2010

Laureate Sterling Administration System

Starfall

Microsoft PowerPoint 2010

Logical Journey of the Zoombinis V1.1

Read&Write 11

The Print Shop

Calculator

autorun.exe - Shortcut

Inspiration 9

Snip

All Programs

Search programs and files

Computer

Control Panel

Devices and Printers

Default Programs

Help and Support

Shut down

Control Panel & Devices and Printers can now be found by clicking on **Start** and selecting **Settings**

Settings

⚙ SETTINGS

Find a setting

System
Display, notifications, apps, power

Devices
Bluetooth, printers, mouse

Network & Internet
Wi-Fi, airplane mode, VPN

Personalization
Background, lock screen, colors

Accounts
Your accounts, email, sync, work, other users

Time & language
Speech, region, date

Ease of Access
Narrator, magnifier, high contrast

Privacy
Location, camera

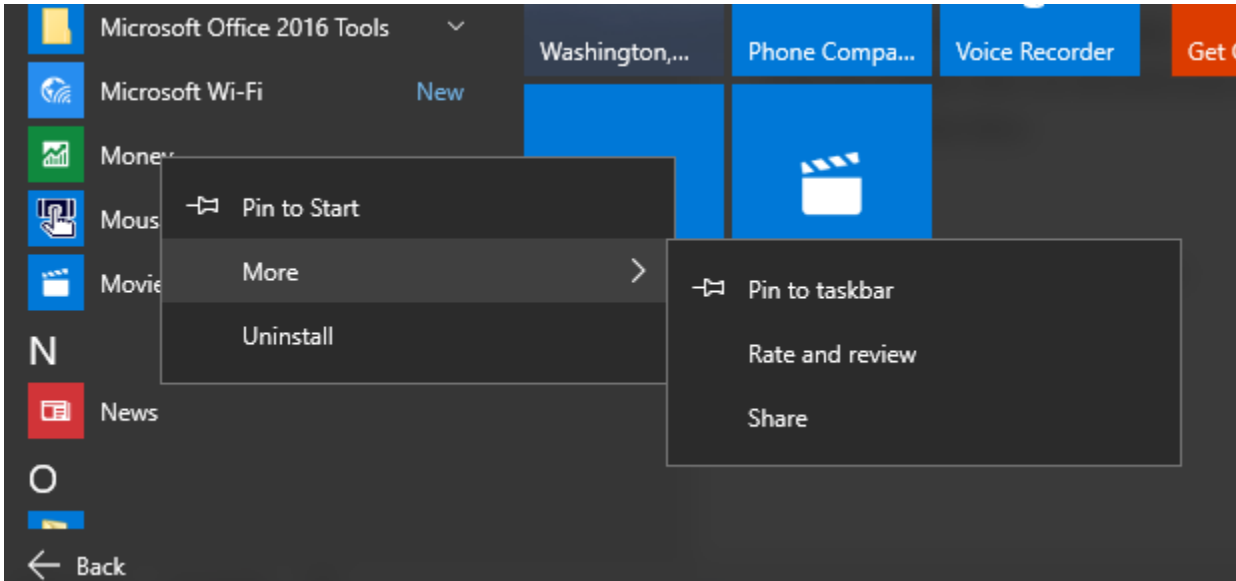Update & security

File Explorer

⚙ Settings

⏻ Power

All apps

Customizing your Start Menu and Desktop

If you use a program often, you may want to pin it to your Start Menu, Taskbar, or Desktop

Pinning to your Start Menu & Task Bar

1. Click on Start
2. Select All Apps
3. Find the program that you would like to pin
4. Right click on the program
5. From here you can choose to pin to Start
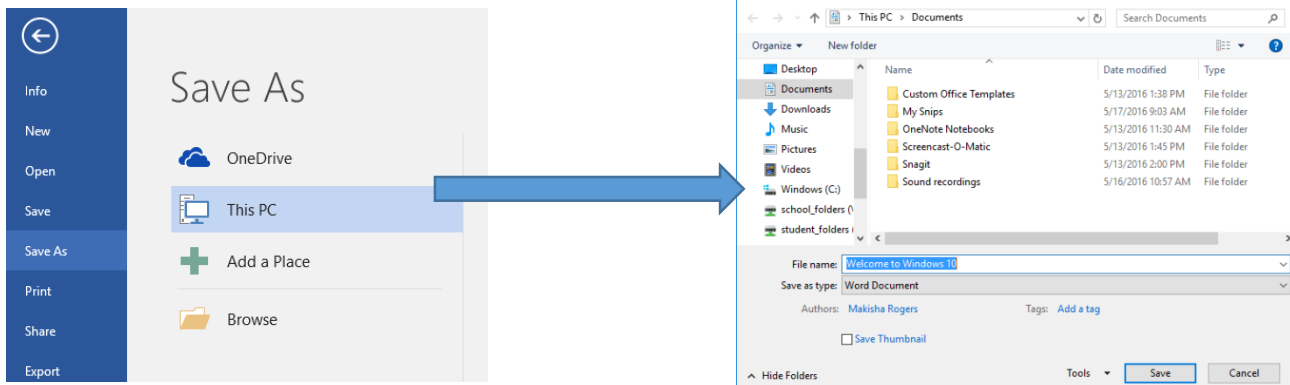6. If you scroll down to More, you can choose to Pin to Taskbar.

Pinning to your Desktop

In order to Pin to the Desktop, a program must be in the Start Menu (see above directions). From the Start Menu, you simply drag the item that you would like to pin to the desktop.

Saving an item (from Microsoft Suite or other program)

1. Go to File – Save As
2. Select This PC
3. Choose where you would like to save your file.

Can't find a program on your PC?

Use the address bar located at the bottom of your screen on the taskbar. Type in the name of the program you are looking for and it should pull up.